

# 2017 BURLESON HOLIDAY BAZAAR VENDOR APPLICATION

*Hosted by the Burleson Area Chamber of Commerce Women's Division*



The Burleson Area Chamber of Commerce Power of Heels seeks vendors that will provide a well-balanced show with great variety that allows all Vendors to maximize their sales possibilities. The BACC Power of Heels will review all and Vendor Applicants in a timely manner and notify applicants by email of their acceptance. We reserve the right to include multiple vendors of the same type and to also limit the number of vendors with comparable merchandise products. In the event your application is not selected, your fee will be refunded in full. ALL CORRESPONDENCE WILL BE CONDUCTED BY EMAIL UNLESS OTHERWISE NOTIFIED.  
Email: [holidaybazaar@burleson.org](mailto:holidaybazaar@burleson.org) | Phone: 817-295-6121.

**SHOW DATE:** Saturday, November 4, 2017      **LOCATION:** The Academy at Nola Dunn  
**Event:** 10:00 AM – 4:00 PM      201 S. Dobson Street, Burleson, TX  
**Set-Up: Saturday 8:00 – 9:30 AM**

*Vendors must provide their own tables and chairs. While backdrops or displays are welcome, nothing may be affixed to the walls or floors at the facility.*

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Participant # 1: \_\_\_\_\_ Participant # 2: \_\_\_\_\_

Merchandise Category and Description (please provide a percentage amount and description):  
 Apparel \_\_\_\_\_ Packaged Food \_\_\_\_\_ Gifts \_\_\_\_\_ Home Accessories \_\_\_\_\_ Jewelry \_\_\_\_\_ Other \_\_\_\_\_

Merchandise Description:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Price Range of Merchandise: \$ \_\_\_\_\_ Did you participate in the 2016 Bazaar? \_\_\_\_\_

<input type="checkbox"/> Burleson Chamber Member Booth Fee (Approx. 10x10)	
Application Postmarked by 09/30/17	\$60
Application Postmarked after 09/30/17	\$70
<input type="checkbox"/> Non-Burleson Chamber Member Booth Fee (Approx. 10x10)	
Application Postmarked by 09/30/17	\$75
Application Postmarked after 09/30/17	\$85
<input type="checkbox"/> Food Truck (Outdoor Parking Lot Space/ Must be 100% Self-Sufficient)	
Application Postmarked by 09/30/17	\$75
Application Postmarked after 09/30/17	\$85
<input type="checkbox"/> Electricity ( <i>Limited Availability- must provide own extension cord</i> )	\$15

**TOTAL AMOUNT:** \_\_\_\_\_

Company \_\_\_\_\_ *No Refunds unless application is not accepted.*

Texas Sales Tax ID No. (Required) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Website \_\_\_\_\_ Facebook \_\_\_\_\_

A Texas Sales Tax Permit is required. All vendors, even out-of-state vendors, must have a Texas Sales Tax Permit on display. The permit can be obtained without cost by calling the Comptroller's Office at (940)-761-4141 or by contacting them in writing or in person at: 925 Lamar Suite #1900, Wichita Falls, TX 76301.11

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NOTE – ALL VENDOR APPLICATIONS MUST INCLUDE:

- ✦ Completed & Signed Vendor Application
- ✦ Signed Release of Claims/Waiver
- ✦ Check or Money Order Payable to Burleson Area Chamber of Commerce
- ✦ Email two (2) photographs of the type of merchandise you plan to sell at the Holiday Bazaar to be used on social media.

The undersigned Applicant hereby acknowledges receipt of a copy of the Vendor Release Form and agrees to abide by the terms and conditions set forth in that form. If the undersigned Applicant is selected as a Vendor in the 2017 Power of Heels Holiday Bazaar, Applicant's business name, website, information, likenesses and images may be used in event-related publicity and materials.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_, 2017

COMPANY NAME: \_\_\_\_\_

**Your Vendor Application, payment and signed release must all be turned in at the same time to reserve your spot. Photos should be emailed to [holidaybazaar@burleson.org](mailto:holidaybazaar@burleson.org) with the name of your business in the subject line. For advertising purposes, digital photographs of your merchandise are required (Maximum of 5 Photos Please). Pre-made collages are acceptable and appreciated\*\***

## MAIL APPLICATIONS AND PAYMENT TO:

**Burleson Area Chamber of Commerce  
Attn: Power of Heels Holiday Bazaar  
P.O. Box 9  
Burleson, Texas 76097**

***This Vendor Application serves as a contract with legal consequences; please read carefully before signing.***

In consideration of the 2017 Holiday Bazaar Vendor Application, I, the undersigned, ("Vendor") am authorized to sign for Vendor and assume full and complete responsibility for any injury or accident which may occur during my participation in the 2017 Burleson Area Chamber of Commerce Power of Heels Holiday Bazaar, including but not limited to the time that I or any individuals or parties acting on my behalf are on the premises of the event. I hereby release and hold harmless the sponsors, promoters and all other persons and entities associated with this event (collectively known as "BACC POH Holiday Bazaar.") I additionally assume full liability and responsibility for any property damages caused by in part or in entirety by my sole participation or by the participation of any employees or individuals acting on my behalf at or in conjunction with this event.

I further agree and understand that I, as a Vendor and participant, release BACC POH Holiday Bazaar from any and all responsibility of liability of any kind for any loss, injury or damage of any kind to the Vendor or Vendor's property or merchandise. All expenses of transporting, packing, unpacking and insuring Vendor's property or merchandise shall be the sole responsibility of the Vendor. BACC POH Holiday Bazaar may cancel the Bazaar and/or Vendor's area at any time at its sole option. The only liability which BACC POH Holiday Bazaar has to the Vendor in the event of such cancellation shall be the refund of all fees paid by the Vendor, which were received by BACC POH Holiday Bazaar prior to such cancellation.

BACC POH Holiday Bazaar shall not be responsible for the loss of goods, merchandise, displays, or other materials resulting from fire, flood, theft, vandalism, acts of nature or any other cause. Vendors are hereby advised that BACC POH Holiday Bazaar will not carry insurance to cover damage or loss sustained by Vendors, their personnel, and/or guests.

All fees are due at the time of submission of the Vendor Application. Vendors are responsible for providing their own tables, chairs, displays or other items needed for the efficient operation of their booth. Nothing may be affixed to the floor, walls, ceiling or any of the premises of the Holiday Bazaar location.

All proceeds of a Vendor's sales shall be retained by the Vendor, and each Vendor is responsible for the collection and remittance of all taxes relating to its sales and for indemnification of and holding the BACC POH Holiday Bazaar harmless from any failure by the Vendor to collect and remit such taxes in accordance with applicable law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_



# 2017 Burleson Holiday Bazaar Pick-A-Package

Dear Holiday Bazaar Vendor Applicant,

In 2015, the Power of Heels Committee piloted a new fundraiser called Pick-A-Package! It's a new way to drive traffic to your vendor booth and support the Burleson Area Chamber of Commerce.



**Here's how it works:** Each participating vendor will donate two \$10 coupons\* for use toward purchases in their booth. The POH Committee will then create the \$10 coupons, stuff them inside of a cute little red box and sell the Pick-A-Packages to shoppers for \$10. Each Pick-A-Package box will contain two coupons to two different booths in the Holiday Bazaar - a \$20 value for shoppers!

We invite you to participate and are looking forward to a very successful Bazaar in 2017!

Please fill out the form below and return it with your application if you wish to participate.

Thank you for your support!

(Cut here)

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**\_\_\_\_\_ Yes! Sign me Up to Participate in the 2017 Burleson  
Holiday Bazaar Pick-A-Package**

Vendor Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

\*Coupons Only valid on the day of the Burleson Holiday Bazaar. Coupons have no cash value. If shopper does not purchase at least \$10 of merchandise, vendor is not obligated to pay out the difference.